

HOLLAND PATENT CENTRAL SCHOOL DISTRICT

Teacher Center Policy Board

9601 Main Street
Holland Patent, New York 13354



Chairperson
Eileen Schreppel

Vice-Chairperson
Laura Carroll

Secretary
Lisa Aiello

G.W.F.
Lisa Aiello
Laura Carroll

H.P.E.
Eileen Bates
Tina Stay

Middle School
Justin Eberley
Katelind DeSanctis

High School
Rachel Grower
Lisa Szot

Non-core Area
Richard China
Julie Horwat

District
Nancy Nowicki

Parent / Community
Kristin Roberts

Board of Ed
Cecil Morris

Business
Brendon Poland

Higher Education
Kerry Sullivan

Director
Rebecca Pisani

Date: September 1, 2022

Board Members:

Teachers Present: Lisa Aiello, Eileen Bates, Tina Stay, Nancy Nowicki, Laura Carroll, Eileen Schreppel, Julie Horwat, Eileen Schreppel, Justin Eberley, Katelynn DeSanctis, Rachel Grower, Lisa Szot, Julie Horwat

Members Present: Cecil Morris, Kerry Sullivan

Absent: Richard China, Kristen Roberts, Brendan Poland

Quorum present-yes

Others Present (non-voting)

Rebecca Pisani – Teacher Center Director, Richard Zacek (Teacher), Kara Kiehn (teacher), Molly Hickey (Utica College)

Proceedings:

The meeting was called to order at 2:03 on September 1, 2022 by Director Rebecca Pisani. Motion to approve previous minutes from the meeting on March 17, 2022 was made by Laura Carroll and seconded by Tina Stay. Approved.

Director's Report:

Update on Workshops:

- Micro Credential part 1 & 2 ran over the summer and we have received very positive feedback - "best professional development" "applicable and can be implemented immediately"
- Developing Phonemic Awareness Skills was well received and people requested that it be offered again
- Who's Doing the Work - focus is on how to take a balanced literacy class and put the ownership back on the student with more open ended questions
- Becoming the Math Teacher I Wish I Had – 12 participants
 - Very positive feedback
 - Held during June
 - Teachers responded they hoped to have it offered again

New BOE Representative:

- Kathy Smyth is the board president, so at the reorganization meeting Cecil Morris took over her spot. Welcome Cecil Morris.

Budget report provided by Chair, Eileen Schreppel:

- Reviewed the Director's, Mentor Leaders, and Microcredential/Badgelist coordinator job descriptions. See attached job descriptions.
 - Motion made by Julie Horwat to approve this job description for the 2022-23 year, seconded by Eileen Bates. All in favor. Motion passed.
- Budget for 2022-2023 has not been approved since there was not a quorum in May. The 2022-23 Proposed Budget consists of the following:
 - Professional Salaries - \$ 28,500
 - Director's salary be restored to what it was before - \$20,000
 - Mentor Leaders - \$4,000
 - Micro Credential Coordinator - \$1,500
 - Workshop Presenters - \$3,000
 - Support Staff Salaries - \$3,000
 - Patty Cristman who manages flyers, website, and all certificates
 - Purchased Services - \$500
 - Contract with Alyssa Mittiga to continue support reading strategies for struggling readers
 - Supplies and Materials - \$7,006
 - Books to complete books studies; 5 Break Out EDU licenses, ASCD membership and poster printer supplies
 - Travel Expenses - \$463
 - Covers the travel expenses and registration fee for required state conferences
 - Employee Benefits - \$2,410
 - Based on district contract rate
- Motion to approve 2022-2023 Budget made by Justin Eberley second by Rachel Grower All in favor. Motion approved.

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Higher Education / Business- none

Other business: none

Motion made by Justin Eberley to adjourn the meeting, seconded by Laura Carroll. All in favor. Motion passed.

Meeting adjourned at 2:20 p.m.

Minutes submitted by Secretary, Lisa Aiello