

HOLLAND PATENT CENTRAL SCHOOL DISTRICT

Teacher Center Policy Board

9601 Main Street
Holland Patent, New York 13354



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Eileen Schreppel

Vice-Chairperson
Laura Carroll

Secretary
Lisa Aiello

G.W.F.
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Tina Stay

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Justin Eberley
Richard Zacek
Katelind DeSanctis

High School
Rachel Grower
Lisa Szot

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Richard China
Julie Horwat
Kara Kiehn

District
Nancy Nowicki

Parent / Community
Kristin Roberts

Board of Ed
Kathy Smyth

Business
Brendon Poland

Higher Education
Molly Hickey
Kerry Sullivan
Anna Giacobbe

Director
Rebecca Pisani

Board Members:

Teachers Present: Lisa Aiello, Eileen Bates, Tina Stay, Nancy Nowicki, Laura Carroll, Eileen Schreppel, Julie Horwat,

Others Present:

Absent: Justin Eberly, Richard Zacek, Katelyn DeSanctis, Rachel Grower, Lisa Szot, Richard China, Kara Klein, Kristen Roberts, Kathy Smyth, Brendan Poland, Molly Hickey, Kerry Sullivan, Anna Giacobbe

Quorum present-yes

Others Present (non-voting)

Rebecca Pisani – Teacher Center Director

Proceedings:

The meeting was called to order at 3:55 on May 18, 2022 by Chair, E. Schreppel. Motion to approve previous minutes from the meeting on March 17, 2022 was made by Tina Stay and seconded by Laura Carroll. Approved.

Director's Report:

- Micro Credential part 1 & 2 will be ending and we have received very positive feedback - "best professional development" "applicable and can be implemented immediately"
 - Teacher Center will continue to support this work next year
- Teacher Center will be offering the following classes starting at the end of the month:
 - Developing Phonemic Awareness Skills
 - Alyssa Mittiga from Dyslexia Center will conduct a 3 hour workshop to teach the stages of phonemic awareness while Director will follow up with a book study to help teachers implement strategies – target audience is struggling readers in grade 3 – 5 (14 participants)
 - Who's Doing the Work - focus is on how to take a balanced literacy class and put the ownership back on the student with more open ended questions – 12 participants
 - Becoming the Math Teacher I Wish I Had will be started in June by Katelind DeSanctis and will continue into next year to help with mathematical practices – have 11 participants signed up
- Teachers will be given a small stipend to preview a possible book for in-service training in order to help recruit more presenters

Budget report provided by Chair, Eileen Schreppel:

- Reviewed the Director's job description. Discussed that about 40% of the director's time is spent completing administrative roles, while 60% is spent delivery professional learning services. Motion made by Laura Carroll to approve this job description for the 2022-23 year, seconded by Tina Stay. All in favor. Motion passed.
- The 2021-22 budget is almost completely spent – have about \$1,300 left in professional salaries and supplies, which should be expensed by the end of June.
- The 2022-23 Proposed Budget consists of the following:
 - Professional Salaries - \$ 28,500
 - Director's salary be restored to what it was before - \$20,000
 - Mentor Coordinators - \$4,000
 - Micro Credential Coordinator - \$1,500
 - Workshop Presenters - \$3,000
 - Support Staff Salaries - \$3,000
 - Patty Cristman who manages flyers, website, and all certificates
 - Purchased Services - \$500
 - Contract with Alyssa Mittiga to continue support reading strategies for struggling readers
 - Supplies and Materials - \$7,006
 - Books to complete books studies; 5 Break Out EDU licenses, ASCD membership and poster printer supplies
 - Travel Expenses - \$463
 - Covers the travel expenses and registration fee for required state conferences
 - Employee Benefits - \$2,410
 - Based on district contract rate
- Motion to approve 2022-2023 Budget made by Laura Carroll, second by Julie Horwat, All in favor. Motion approved.

District Professional Learning by Nancy Nowicki:

- Russ Stevener and Lisa Gentile working together to develop a mentor program for 8th graders
- Cris Tovani working with teachers in MS and HS, will continue that work next year and will begin working with grades 3-5
- Olivia Wahl and Wendy Bunker also working with teachers on planning and implementing workshop model
 - Will be working with Toby Karten on co-teaching – will complete book study leading to her visiting and coaching co-taught classrooms next school year

Higher Education / Business- none

Other business: none

Motion made by Julie Horwat to adjourn the meeting, seconded by Laura Carroll. All in favor. Motion passed.

Meeting adjourned at 4:30 p.m.

Minutes submitted by Secretary, Lisa Aiello