

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, APRIL 23, 2013
ANNEX CONFERENCE ROOM – REGULAR MEETING – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the annex conference room, located in the village of Holland Patent, New York on Tuesday, April 23, 2013. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Everett Stalker
Traci Boris
Michaleigh Moylan
Kathleen M. Davis, Superintendent of Schools
Marie Perry, District Clerk

ALSO PRESENT

Dennis Geer
Russ Stevener
Nancy Nowicki
Mary Beth Piejko
John Egresits

ABSENT:

Cheryl Venettozzi, Assistant Superintendent

VISITORS

Approximately 15 visitors

ROLL CALL

PLEDGE OF ALLEGANCE

12-218 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on March 13, 2013.

Yes – 5
No - 0 Motion Carried

12-219 **DISTRICT UPDATE**

Superintendent Davis noted that we are currently conducting state testing. The Commissioner has said that we should be prepared to see lower scores on the assessments as a result of the transition to the new standards. A parent letter has been sent home to relay this message and our commitment to students. As a board, we will need to look at the data and make the modification to our academic service plan.

12-220 **VISITORS**

There were no comments from visitors.

12-221

POSITIVE THOUGHTS

Mrs. Davis introduced Mary Beth Piejko, our new CSE Chairperson and welcomed her to the district.

Mrs. Davis welcomed student athletes and coaches to the meeting. Student Board Member Michaleigh Moylan presented award certificates to Mr. Richard, wrestling coach and the Section 3 Champion in his respective weight class. Mr. Richard highlighted his athlete's accomplishments this season and noted that he also excels academically. He also extended a congratulations to Mr. Celecki and the swim team. Mrs. McGahey thanked Mr. Richard on behalf of the board for his time and energy that he devotes to the team. The accomplishments, both academic and athletic, are something for the district to be proud of.

Mrs. Davis congratulated the swim team and Student Board Member Michaleigh Moylan presented award certificates to Mr. Celecki, boys' swim coach and the Section 3 Champion team members. Mr. Celecki noted that this is the first time in 25 years that we have had a section win. He highlighted the season and each team member's personal accomplishments. Mrs. McGahey extended a thank you to Mr. Celecki and his ability to find these "fish" in the water in the early years and work with their strengths. She noted that he is respected by his students, parents and the community. Mrs. Davis also extended a thank you and noted how proud we are of their efforts and an outstanding program.

Mrs. Davis congratulated Mr. Geer, Assistant Superintendent of Buildings & Grounds, in recognition of the Safety Excellence Award received from the Utica National Insurance Group. Student Board Member Michaleigh Moylan presented Mr. Geer with the plaque which was given to the district at the 33rd annual school safety seminar held recently.

Dr. Stalker relayed a message from New York State Assemblyman Anthony Brindisi that Holland Patent will be receiving an additional \$25,000 in bullet aid for the 2013-14 school year.

Mr. Russell Stevener, Athletic Director sent congratulations letters to the following coaches for their team's accomplishments and qualifying for the NYSPHSAA Scholar Athletic Team Award during the fall and winter season. Student athletes are to be congratulated on a job well done!

		Team Average
John Richard	Varsity Wrestling	90.527
Laura Arbogast and John Hurteau	Varsity Volleyball	90.934
Josh Olney	Varsity Girls Soccer	93.488
Johnson McMahon	Varsity Girls Tennis	93.154
Mark Celecki	Varsity Girls Swimming	94.450
Mark Celecki	Varsity Boys Swim	90.386
Phil Lucason & John Reilley	Varsity Girls Cross Country Running	94.180
Kathleen Nieman	Varsity Girls Bowling	90.890
Robert Butcher	Varsity Girls Basketball	91.141
Elizabeth Curtis	Varsity Field Hockey	92.282
David Indolfi	Varsity Boys soccer	90.078
Michael Stripp & Dennis Johnson	Varsity Boys Cross Country Running	93.244
Adam Kaczor & Josh Olney	Boys Skiing	92.260
	Girls Skiing	97.398

Mr. James DeAngelo, Principal, Holland Patent Elementary, sent a thank you letter to Sara Beasley for preparing students for this year's Valentine's Day Concert.

Mr. James DeAngelo, Principal, Holland Patent Elementary, sent a thank you letters to Mrs. Kim Benedetto, Mr. Andrew Benedict, Ms. Marissa Brown, Ms. Taylor Brown, Mrs. Diana Carrock, Mrs. Amber Coffin, Mr. Paul Conover, Mrs. Sonya Ellinger, Mrs. Anne Farley, Mrs. Stephanie Finn, Mrs. Tricia Mahanna, Ms. Toni Mooney, Mrs. Tricia Olmstead, Mrs. Ansley Schmitt, Mrs. Cassandra Sheets, Mrs. Melissa Smith, and Mrs. Chrissy VanNamee for her support with PARP, the book fair and family fun night

Principal DeAngelo sent thank you letters to Mrs. Mary Briggs and Mrs. Sue Stockman for their donations of mittens and hats for students.

Principal DeAngelo sent thank you letters to Mrs. Eileen Schreppel for her hard work as coordinator of the HPE 16th Annual Science Fair. He also sent thank you letters to Mr. Robert Judware, Mrs. Krista Koziarz, Ms. Jennifer McDonald and Mrs. Anne Sheehan for their hard work and support for the Science Fair.

Principal DeAngelo sent a thank you letter to Mrs. Beth McCartney for her support with the book fair, science fair and PARP and for her leadership through the PTA.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a thank you letter to Mrs. Linda Lanckton for volunteering in Mrs. Fitzgerald's classroom and to Ms. Deborah Favata for her time volunteering in Mrs. Fitzgerald and Mrs. Owens' classrooms.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a thank you letter to Ms. Heidi Knopp for her help coordinating another successful Gen. Wm. Floyd Elementary Science Fair.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a thank you letter to Mr. Pisani and the Fifth Grade students thanking them for taking the initiative to organize the Zero lunch Waste Challenge on April 2, 2013.

Principal, Mrs. Casab and Principal, Mr. DeAngelo sent a thank you letter to Mrs. Cooper and Mrs. Brown from the CORE, OHM BOCES for holding the Teddy Bear Clinics at the elementary schools.

Superintendent Davis received a letter from Chris Hoke acknowledging the National Honor Society students who participated in the 5th Annual St. Patrick's Day Parade Food Drive. Their efforts helped collect 663 food items as well as \$1,600 for the Mother Marianne West Side Kitchen. Seven Holland Patent students participated.

12-222

REVIEW OF UPCOMING DATES

April 27, 2013

Jr. Prom Grand March
5:00 p.m. – High School Auditorium

Jr. Prom
7:00 p.m. – Danielle's Restaurant

April 30, 2013

Elementary Parent/Teacher Conferences
Dismissal at 11:00 a.m.

Kindergarten Information Night
6:30 p.m.

May 1, 2013

Character Education Breakfast
7:30 a.m. – Middle School

May 4, 2013

Local Solo Fest

May 6, 2013

Gen. Wm. Floyd Elementary Concert
Grades 2, 4
6:30 p.m. – High School Auditorium

May 7, 2013

Budget Hearing
6:00 p.m. – High School Auditorium

12-223

CORRESPONDENCE

There was no correspondence.

12-224

BOARD FORUM

Traci Boris requested that Item II (8) Adoption of Resolution Regarding the Energy Performance Contract, and Item II (19) Approval of Agreement for Physician's Services, be pulled from consent for discussion.

Rick Allen requested that Item II (9) Nomination of Area 5 Director, be pulled from consent for discussion.

Anne McGahey requested that Items II (24, 25) Approval of Agreements for the Transportation Director and Assistant Superintendent of Curriculum & Instruction be pulled from consent for discussion in executive session.

Mrs. McGahey also noted that we are removing only the first student from Item II (18) Approval of 2013-14 Transportation Requests.

Mrs. Evans congratulated Dana Dornburgh who was chosen as part of this year's "Go The Distance Team" in preparation for the 2013 Boilermaker Road Race.

12-225

COMMITTEE REPORTS

Karen Evans said that Teacher Center Policy Board did not meet but the director wanted to relay that Mrs. Smith, Ms. Baker and Dr. Hast will be team teaching STEM curriculum. The Center will also work with the district reviewing math resources.

Richard Allen reported that the Policy Committee met earlier. Recommendations for approval will be presented to the board at the next meeting.

12-226 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #8 General Fund in the amount of \$96,347.74, for the period ending April 23, 2013, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #7 School Lunch in the amount of \$38,466.33, for the period ending April 23, 2013, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #6 Federal Funds in the amount of \$50,805.33 for the period ending April 23, 2013, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

12-227 **TREASURER'S REPORTS**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer's Report for the period ending February 28, 2013 and March 30, 2013 and make a matter of record.

Yes – 5
No - 0 Motion Carried

12-228 **BUDGET TRANSFERS**

Karen Evans made the motion, seconded by Richard Allen to approve the budget transfers for the period ending March 31, 2013.

Yes – 5
No - 0 Motion Carried

12-229 **APPROVAL OF PROPERTY TAX REPORT CARD**

Karen Evans made the motion, seconded by Richard Allen, to approve the Property Tax Report Card.

Yes – 5
No - 0 Motion Carried

12-230

APPROVAL OF 2013-14 BOCES ADMINISTRATION BUDGET

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution with regard to the 2013-2014 BOCES budget.

WHEREAS, the BOCES tentative administration budget is adopted by public resolution; and

WHEREAS, copies of the tentative administration, capital and program budget were received on March 23, 2013 and an information meeting was presented at Oneida BOCES on April 3, 2013.

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves the tentative administration budget of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, in the amount of \$2,242,555.61 for 2013-14.

Yes – 5

No - 0 Motion Carried

12-231

APPROVAL OF SUMMER 2013 BOARD OF EDUCATION MEETING DATES

Karen Evans made the motion, seconded by Richard Allen to approve the following Board of Education summer meeting dates:

Tuesday, July 2, 2013	6:00 p.m. - Reorganizational Meeting
Tuesday, July 2, 2013	6:30 p.m. – Regular Meeting
Wednesday, August 21, 2013	6:00 p.m. – Regular Meeting

The board discussed the dates and reviewed School Law with regard to the timeliness of the Reorganizational Meeting. Due to conflicts in scheduling it was agreed that a resolution will be presented to move the Reorganizational Meeting to July 9, 2013.

Anne McGahey made the motion, seconded by Richard Allen to adopt the following resolution with regard to the Board of Education Summer 2013 Meeting Dates:

RESOLVED, that the Board of Education of the Holland Patent Central School District adopts the following 2013 Summer meeting dates:

Tuesday, July 9, 2013	6:00 p.m. - Reorganizational Meeting
Tuesday, July 9, 2013	6:30 p.m. – Regular Meeting
Wednesday, August 21, 2013	6:00 p.m. – Regular Meeting

Yes – 5

No - 0 Motion Carried

12-232 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen to remove the following from consent for a vote:

- Item II (8) Adoption of Resolution Regarding the Energy Performance Contract
- Item II (19) Approval of Agreement for Physician's Services
- Item II (9) Nomination of Area 5 Director
- Item II (24) Approval of Agreements for the Transportation Director
- Item II (25) Approval of Agreement for the Assistant Superintendent of Curriculum & Instruction
- Item II (18) Remove first student from Approval of 2013-14 Transportation Requests

Yes – 5

No - 0 Motion Carried

12-233 **ADOPTION OF RESOLUTION REGARDING THE ENERGY PERFORMANCE CONTRACT (EPC) WITH SIEMENS INDUSTRY, INC.**

Mrs. Boris inquired if we had counsel review the contract. It is substantial in nature and would be more comfortable with outside advice. Mrs. Davis reported that our attorneys at the Ferrara Firm have reviewed the document and are experience with working with EPC contracts and also the Siemens Industry. Mrs. Davis also had the contract reviewed by our insurance agency and our financial advisors. Following the discussion, the board moved to adopt the resolution.

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution regarding the Energy Performance Contract (EPC) with Siemens Industry, Inc.

RESOLUTION APPROVING THE EXECUTION AND DELIVERY OF AN ENERGY PERFORMANCE CONTRACT, A LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS IN CONNECTION WITH AN ENERGY PERFORMANCE PROJECT TO BE UNDERTAKEN BY THE HOLLAND PATENT CENTRAL SCHOOL DISTRICT AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH CONTRACTS.

WHEREAS, the Holland Patent Central School District (the "District") desires to undertake an energy performance project (the "Project") consisting of the design, construction or installation, management and maintenance of energy related improvements and equipment; and

WHEREAS, the District acting in accordance with the energy law, the education law and Commissioners regulations has issued and advertised a written request for proposals ("RFP") in accordance with the District's procurement policies, procedures or guidelines in order to procure an energy performance contractor and after review of the responses thereto has selected SIEMENS TECHNOLOGIES, INC. ("SIEMENS") as such contractor; and

WHEREAS, the Board of Education of the District (the "Board") desires to provide for the Project by executing and delivering an energy performance contract with SIEMENS, and desires to finance the Project by executing and delivering an installment purchase contract with a financial institution pursuant to the energy performance contract; and

WHEREAS, the Board has determined, upon the advice of its architects, King + King, that the Project is a Type II action pursuant to the SEQRA law and regulations, which will not have a significant impact on the environment;

BE IT RESOLVED, as follows:

Section 1. The Board hereby approves the Project including an energy performance contract in the aggregate amount of \$2,633,328.

Section 2. The form and substance of the energy performance contract, entitled Performance Contracting Agreement between the District and SIEMENS and of a lease/purchase agreement and escrow agreement to be entered into with a financial institution (collectively, the "Project Documents"), in the form approved by the President of the Board, the Superintendent of Schools and School District Counsel, are hereby approved.

Section 3. The President of the Board is hereby authorized to execute and deliver the Project Documents and related documents, and, where appropriate, the Clerk is hereby authorized to affix the seal of the District thereto and to attest the same, with such changes, variations, omissions and insertions as the President shall approve, the execution thereof by the President to constitute conclusive evidence of such approval.

Section 4. The officers, employees and agents of the District are authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Project Documents and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such other acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Project Documents.

Section 5. This resolution shall take effect immediately.

Yes – 5

No - 0 Motion Carried

12-234 **NOMINATION – AREA 5 DIRECTOR**

The board discussed the effectiveness of the representation of the School Boards Association. Following the discussion, the board motioned for a vote.

Karen Evans made the motion, seconded by Richard Allen to adopt the following resolution:

Approve the nomination of William Miller, upon receipt and review of his letter dated March 18, 2013, for a two year term as the Area 5 Director for the New York State School Boards Association

Yes – 0

No - 5 Motion Denied

12-235 **APPROVAL OF AGREEMENT FOR PHYSICIAN’S SERVICES**

Karen Evans made the motion, seconded by Richard Allen to approve the agreement for Physician’s Services for the 2013-2014, 2014-2015, and 2015-2016 school years.

Traci Boris advised that with the many changes in the Medicaid compliance rules, she feels that we need counsel to review the contract for compliance prior to approving.

The board consensus was to pull the item from the agenda until we can seek counsel’s advice.

TABLED

12-236 **ELECTION OF COOPERATIVE BOARD MEMBERS**
ADOPTION OF COOPERATIVE BIDDING RESOLUTION
APPOINTMENT OF ELECTION OFFICIALS
APPOINTMENT OF PURCHASING AGENT
CERTIFICATION OF PAYROLL
CREDIT CARD APPROVALS
APPOINTMENT OF COMMITTEE ON SPECIAL EDUCATION
APPOINTMENT OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION
APPOINTMENT OF RESIDENCY OFFICER
APPROVAL OF 2013-14 TRANSPORTATION REQUESTS
APPROVAL OF POLICY
REQUEST FOR USE OF SCHOOL BUS
RESOLUTIONS OF CONDOLENCE
ATHLETIC COMBINING - HOCKEY
LEAVES OF ABSENCE
HIGH SCHOOL SPRING ACADEMIC REVIEW CLASS APPOINTMENTS
PRE K BRIDGING SUMMER SCHOOL APPOINTMENTS
RESIGNATION FOR REASON OF RETIREMENT
AMENDED RESIGNATION FOR REASON OF RETIREMENT
2012-13 ATHLETIC TIMING APPOINTMENTS
APPROVAL OF 2012-13 ATHLETIC VOLUNTEER

APPOINTMENTS
COACHING RESIGNATION/APPOINTMENT

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Adopt the following resolution regarding the election of Cooperative Board members:

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on April 3, 2013 of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 3, 2013.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated below:

For the Board of Cooperative Educational Services election, April 23, 2013, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mr. Michael J. Moore, Clinton Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. Michael J. Moore**, 7540 Foote Road, Clinton, New York 13323.

To fill the vacancy caused by the expiration of the term of Mr. Gary P. Nelson, Holland Patent Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Mr. Gary P. Nelson**, 9384 Coates Road, Holland Patent, New York 13354.

To fill the vacancy caused by the expiration of the term of Dr. Gary W. Porcelli, New York Mills Union Free School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties for **Dr. Gary W. Porcelli**, 29 West Drive, New York Mills, New York 13417.

To fill the vacancy caused by the expiration of the term of Mr. W. Craig Tilbe, Waterville Central School District, please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of

Oneida, Herkimer and Madison Counties for **Mr. Russell Stewart**, 1993 State Rt. 12-B, Deansboro, New York 13328.

Adopt the following resolution relative to Cooperative Bidding for the 2013-14 school year:

WHEREAS, it is the plan of a number of public school districts and the Madison-Oneida BOCES (the "BOCES") during the 2013-14 school year to bid for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Holland Patent Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Approve the following election officials to serve at the May 21, 2013 election at a stipend of \$11.00/hr.

Chief Election Inspector
Inspectors:

Donna Grems
Pat Bartholomew
Norma Christiansen
Paula Hopsicker
Christine Hurlbut
Richard Hurlbut
John Kotary
Arthur Perry
Frederic VanNamee
Kristine Julian

Stanley Harris has agreed to serve as the Chairperson of the Annual Election and Budget Vote. John Brown has agreed to serve as the Alternate Chairperson of the Annual Election and Budget Vote.

Appoint Cheryl Venettozzi, Assistant Superintendent for Business and Finance as Purchasing Agent for the 2012-13 school year effective April 23, 2013.

Appoint Cheryl Venettozzi, Assistant Superintendent for Business and Finance to certify payrolls effective April 23, 2013.

Appoint Cheryl Venettozzi, Assistant Superintendent for Business and Finance be an authorized signer for the district credit cards: (Citizens/limit \$5,000) and (Wal-Mart/limit of \$2,000) for the 2012-13 school year effective April 23, 2013.

Appoint Mary Beth Piejko, CSE Chairperson, to serve on the Committee on Special Education for the 2012-13 school year effective April 23, 2013

Appoint Mary Beth Piejko, CSE Chairperson, to serve on the Committee on Preschool Special Education for the 2012-13 school year effective April 23, 2013

Appoint Cheryl Venettozzi, Assistant Superintendent for Business and Finance as Residency Officer for the 2012-13 school year effective April 23, 2013.

Approve the following requests for transportation to private schools for the 2013-14 school year:

<u>Student</u>	<u>Parent's Name/Address</u>	<u>Name of School</u>
Child	Mr. Joseph LaBarbera 26 Blue Heron Drive Barneveld, NY 13304	Notre Dame High School
Child	Mr. Michael Powers 7096 Ives Road Marcy, NY 13403	Notre Dame High School
Child	Mr. & Mrs. John Strzepek 10269 Mapledale Road Holland Patent, NY 13354	Notre Dame High School
Child	Mr. David Wilcox 10327 Coombs Road Holland Patent, NY 13354	Notre Dame High School
Child	Mr. Julian Stokes 7969 Evans Road Holland Patent, NY 13354	Rome Catholic School
Child	Mr. Julian Stokes 7969 Evans Road Holland Patent, NY 13354	Rome Catholic School
Child	Mr. Julian Stokes 7969 Evans Road Holland Patent, NY 13354	Rome Catholic School

Approve the following policy:

7014 Graduation Ranking

Approve the request from the American Legion Auxiliary for the use of a school bus on June 30, 2013 and July 6, 2013 to SUNY Brockport, New York for delegates to participate in the Empire Girls' State session.

Adopt the following resolutions of condolence regarding the passing of former Head Custodian, Edwin Dingman and Teacher, Joyce Collinsworth:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Head Custodian, Edwin Dingman.”

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Edwin Dingman and that this resolution be spread upon the records of the district and a copy sent to his family.”

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former Teacher, Joyce Collinsworth.”

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of Joyce Collinsworth and that this resolution be spread upon the records of the district and a copy sent to his family.”

Approve the request of the Utica City School District to combine in hockey for the 2013-14 school year, pending the outcome of the Utica City School District Board meeting, at no cost to the district.

Approve the request of Kristy Aldrich for a child care leave of absence without pay for the 2013-14 school year.

Approve the request of Shelley Kirkland for a leave of absence without pay for the period Monday, March 25, 2013 through Thursday, March 28, 2013 (4 days).

Approve the amended request of Amy Clark for a leave of absence without pay for the period Thursday, March 21, 2013 and Friday, March 22, 2013 (2 days) in lieu of previously requested dates of March 19 & 20, 2013.

Approve the request of Kristen Riemenschneider for a child care leave of absence without pay for the 2013-14 school year.

Approve the request of Karen Szablewski for an extension of a child care leave of absence without pay for the remainder of the 2012-13 school year.

Appoint **Lisa Szot** to the position of Algebra 2/Trigonometry Spring Academic Review Teacher for May 15, 29, June 1, 12, 2013, at the rate of \$38.70/hr.

Appoint **Richard Zacek** to the position of Integrated Algebra Spring Academic Review Teacher for May 11, June 1, 10, 2013 as well as to the position of Geometry Spring Academic Review Teacher for May 11, June 1, 17, 2013, at the rate of \$38.70/hr.

Appoint **Kristin Tuthill** to the position of Integrated Algebra Spring Academic Review Teacher for May 11, 18, June 1, 8, 2013, at the rate of \$38.70/hr.

Appoint **Verna Agen** to the position of Geometry Spring Academic Review Teacher for May 15, 29, June 1, 17, 2013, as well as the position of AP Review for May 4, 11, 2013, at the rate of \$38.70/hr.

Appoint **William Locke** to the position of United States History/Government Spring Academic Review Teacher for April 27, May 4, 11, 18, June 1, 8, 2013, at the rate of \$38.70/hr.

Appoint **William Locke** to the position of Global Studies Spring Academic Review Teacher for May 18, June 1, 8, 2013, at the rate of \$38.70/hr.

Appoint **Kerry Sullivan** to the position of Global Studies Spring Academic Review Teacher for April 25, 28, May 4, 5, 11, 12, 18, June 1, June 8, 2013, at the rate of \$38.70/hr.

Appoint **Daniel O'Bryan** to the position of Chemistry Spring Academic Review Teacher for May 11, 18, 25, June 1, 8, 15, 2013, at the rate of \$38.70/hr.

Appoint **Daniel O'Bryan** to the position of Living Environment Spring Academic Review Teacher for May 18, 25, June 1, 8, 2013, at the rate of \$38.70/hr.

Appoint Laura Carroll to the position of Pre-K Bridging Summer School Program teacher for the period of July 8, 2013 through July 26, 2013 at the rate of \$39.38/hour.

Appoint Joyce Trievel to the position of Pre-K Summer School Program teacher for the period of July 8, 2013 through July 26, 2013 at the rate of \$39.38/hour

Accept the request of Carol Moseman to resign for the reason of retirement effective July 1, 2013.

Accept the request of Andrea Kaczor to resign for the reason of retirement be amended to be effective July 1, 2013.

Approve the following co-curricular appointments for athletic timing effective April 23, 2013 at a rate of pay in accordance with the HPTA contract:

Mark Celecki
Christine Hurlbut
Eileen McCann
William Morotti
Richard Zacek

Approve the following Athletic Volunteer for the 2012-13 school year.

Samantha Bellinger Softball Volunteer

Appoint **Jordan Smithers**, to the position of substitute registered school nurse, at the rate of 90% of Step 1, \$15.13/hr. effective April 24, 2013.

AND BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the conditional appointment of Jordan Smithers, registered school nurse, effective April 24, 2013 be approved. The appointment is contingent upon

satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI.

Appoint **Lindsey Cristman** to the position of substitute registered school nurse, at the rate of 90% of Step 1, \$15.13/hr. effective April 24, 2013.

AND BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the conditional appointment of Lindsey Cristman, registered school nurse, effective April 24, 2013 be approved. The appointment is contingent upon satisfactory criminal background clearance from the Division of Criminal Justice Services and the FBI.

Accept the request of John Hurteau, to resign from his position of JV baseball coach pending his appointment to the position as modified baseball coach effective April 23, 2013.

Appoint John Hurteau to the position of modified baseball coach at a salary of \$2,167.06 (7%) for the 2012-13 school year effective April 23, 2013.

Yes – 5

No - 0 Motion Carried

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ENCLOSURES

1. *“Nutrition Notes – Go Whole Grain!!”* April 2013 newsletter from Kate Dorr, Asst. School Lunch Director
2. Letter from Mrs. Davis, Superintendent authorizing all law enforcement officers to possess a firearm pursuant to their duties on school grounds.
3. Parent letter from Mr. Egresits and Mr. Stevener regarding the effect of using any snow days beyond what we have allotted for.
4. SED letter from Ken Wagner, Associate Commissioner regarding the Education Data Portal and Common Core Implementation, dated March 2013.
5. Invitations for the Board to the Annual Retirement Party scheduled for May 17, 2013, at The Beeches.
6. Sport Schedules – Spring 2013
7. Letter to Assemblymember Anthony Brindisi from Superintendent Davis thanking him for the \$25,000 allocation to the district.
8. Gen. Wm. Floyd Elementary Newsletter, April 2013, from Principal Casab.
9. Legal Agenda, April 15, 2013 - “How to Handle Test Opt-Out Requests” prepared by the NYS School Boards Association
10. News release issued by OHM BOCES announcing students that placed in the Skills USA Regional Competition. Holland Patent had one student who placed first in the criminal justice program and one student that placed second for crime scene investigation.
11. District “Communicator”, Academic Leaders and Budget Edition 2013
12. Thank you letter from Patricia Vacca, Assistant Supt. for Instruction, MO BOCES to Mrs. Davis for presenting at the Education Leadership Mohawk Valley GOAL Conference held on March 20, 2013.
13. Policy Committee meeting notice and agenda, April 23, 2013, 6:00 p.m.

14. Parent letter from Mrs. Davis and Principals Casab, DeAngelo & Pratt regarding state testing and expectations
15. Board Policy #6050, Student Accident Insurance

There were no comments on the enclosures.

12-238 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5
No – 0 Motion Carried

12-239 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRE SCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre School Special Education which are on file.

Yes – 5
No – 0 Motion Carried

12- 240 **EXECUTIVE SESSION**

At 7:52 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss:

1. Recommendations by the Committee on Special Education
2. Recommendations by the Committee on Pre School Special Education
3. Negotiations
4. Discussion Regarding Proposed Litigation
5. Employment History of Particular People

Yes – 5
No – 0 Motion Carried

At 9:50 p.m. the Board returned to open session.

12-241 **APPROVAL OF AGREEMENT FOR TRANSPORTATION SUPERVISOR**

Karen Evans made the motion, seconded by Richard Allen to approve the Agreement for Christopher Roberts, Transportation Supervisor, for the period April 23, 2013 through June 30, 2016.

TABLED

12-242 **APPROVAL OF AGREEMENT FOR ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION**

Karen Evans made the motion, seconded by Richard Allen to approve the Agreement for Nancy Nowicki, Assistant Superintendent of Curriculum & Instruction, for the period April 23, 2013 through June 30, 2016.

Yes – 5
No – 0 Motion Carried

12-243 **ADJOURNMENT**

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5
No – 0 Motion Carried

Meeting was adjourned at approximately 9:53 p.m.

The Budget Hearing will be held on Tuesday, May 7, 2013, in the high school auditorium at 6:00 p.m.

The Budget Vote will take place on Tuesday, May 21, 2013, in the high school gymnasium from 7:00 a.m. to 8:00 p.m.

The next regular board meeting will take place on Tuesday, May 21, 2013 in the high school library at 7:00 p.m.

Marie E. Perry
District Clerk